

MIAMI COUNTY COMMISSIONERS
25 N. BROADWAY
PERU, IN 46970
MINUTES
06-13-11

Commissioner Boyer opened the meeting.

MCEDA

Jim Tidd, MCEDA Director came before the Commissioners to discuss us 24/31 development area. Mr. Tidd brought in an overview of the plan that includes 5 phases that will be used for new businesses. There was discussion regarding the TIF district. Commissioner Faust felt that the county is not able to recoup money after the TIF district is established. Mr. Tidd explained that the money that is collected from the TIF areas helps with expenses for the developer such as water and sewer lines, access roads, etc. Mr. Tidd also stated that the county will receive money from personal property taxes that are collected for those businesses that do not receive tax abatements. Commissioner Boyer would like to see a legal opinion regarding the new assessed value created from the TIF districts. Mr. Boyer wants to be sure that the new assessed value does not apply towards the city, county, or schools assessed value.

ERIE TOWNSHIP TRUSTEE

Don Keller, Erie Township Trustee came to the board to discuss a culver issue on 250 E. Mr. Keller stated that a few years ago larger culverts were replaced on 300 E to help with drainage. The new culverts helped but 250 E is now flooding and that culvert needs replaced. Commissioner Boyer will talk with Sam Waltz, Highway Superintendent about the issue.

BUSINESS 31 PROJECT

Alex Janeczek, Project Manager, updated the Board on Business 31. There was a driveway that was washed out due to the heavy rains we received last week. Mr. Janeczek explained that they will need to increase the size of the culvert at that location. The cost will be \$600.00 and INDOT will honor the change and pay for the rest of the bill. Commissioner Boyer stated that there is no choice but to fix the problem. Commissioner Faust made a motion to proceed with the change order and replace the culvert structure. Commissioner Francis 2nd the motion and it passed 3-0.

Mr. Janeczek discussed with the board that there are other driveway issues that are outside of the project that cannot be corrected at this time. The Board requested that a quote of the repairs be brought to them and they will take to the Miami County Council to get approval of an additional appropriation. The board feels they can take the money for the drainage fund as this is directly related.

IT

John Powell, IT Director came with Leah Aikman, Peru Utilities Office Manager to discuss the virtualization project. Peru Utilities would like to be on the virtualization system but do have a few items that will need to be addressed:

1. IT staffing-Peru Utilities wants to be sure that there will be sufficient IT staff at the county to be able to man the system and offer assistance if needed.
2. What the monthly cost will be and how it will be billed to Peru Utilities.
3. Would like a commitment from the county for the project. Peru Utilities is willing to offer a 10 year commitment. The costs will need to be reviewed every 3 years per John Powell in case of possible changes.

Mr. Powell noted that a new generator will be needed to ensure the equipment stays up and running. Commissioner Boyer stated that he feels the generator from the old jail could be moved to the Court House. After further discussion Commissioner Faust made a motion to move the generator from the old jail and proceed on the virtualization project. Commissioner Francis 2nd the motion and it passed 3-0.

Mr. Powell followed up on the following item with the board:

1. Status of new credit card for IT. Chief Deputy Mary Milroy stated that she believed the Auditor called on it last week but did not have any further details. Ms. Milroy will follow-up with the Auditor.
2. Requested a debit card for the Ebay account to purchase items that are needed. This would allow the transactions to come directly from the Ebay account. No action was taken.
3. Internet access at EOC for EMA. There is not internet and it would be beneficial especially in times of inclement weather. No action taken.
4. Requested permission to purchase more door accessible ID badges. The board allowed the request with Commissioner Faust noting that we need to be careful on who we are giving door accessible ID badges to.

EMA

Kris Marks, EMA Director, shared with the board that the hazard mitigation grant has been opened up. Mr. Marks will be following-up with the highway department to determine who will need to apply for the grant. There may be money available to help with troubled roads. Mr. Marks explained why it is important for the highway department to keep detailed records so that a case can be built. Mr. Marks noted that he appreciates the cooperation at the highway department as there have been problems documented.

Mr. Marks commended Peru Utilities and Miami Cass REMC for their work last week with the semi truck hitting the transformer box. The 2 companies worked very well to get the problem corrected.

MIAMI COUNTY MASTER GARDENERS

Linda Dyer brought in the proposed lease agreement for the board to review. The lease will be signed and managed at the extension office. Ms. Dyer stated that there is a need for grass in the walkways where the plots have been made. The board will talk with Family Farm and Home about possibly donating the grass seed. Commissioner Francis made a motion to accept the lease agreement that will be signed by the gardeners and kept at the extension office. Commissioner Faust 2nd the motion and it passed 3-0.

DLZ

Jodi Coblentz, area representative came to see the board to see if there is anything needed. Commissioner Boyer stated that if they can find money to help with roads and infrastructures it would be appreciated. Ms. Coblentz will see what she can do.

TREASURER

Rebecca Morris, Miami County Treasurer came before the board because of the leak in her office. There is mold on the ceiling tiles that are directly above the public access terminals. After some discussion the board thought the leak may be caused by the restroom on the 3rd floor. They will look into the problem.

Ms. Morris also wanted to follow-up on the inconsistencies in the longevity pay from 2010 and how it was paid out. Commissioner Boyer stated that the board is working on clarifying the policy in the new handbook.

Ms. Morris notified the board that IT, Auditor, Assessor, and Treasurer will be meeting on June 23rd to go over the proposals from LOW and GUTS.

HIGHWAY

Sam Waltz, Highway Superintendant stated that he will be requesting a transfer of funds from his capital outlays to the fuel line in the highway budget. Due to the increase in fuel costs he will have a shortfall and wants to cover the costs now.

The board discussed with him the issue on 250 E. Mr. Waltz will look into the problem.

COUNTY ATTORNEY

Mr. Roberts was given the information on the ordinance needed for the Treasurer. Mr. Roberts did not recall ever receiving the documents but would get the ordinance.

CLERK

Tawna Leffel, Clerk presented the board with invoices from CSI for software that is used in her office and in the courts. Ms. Leffel and Pat Roberts have spoken with the judges and 2 of the 3 (one was not available) have agreed to contribute \$1000.00 each to the cost. Commissioner Francis made a motion to pay the invoice of out Cum Courthouse. Commissioner Faust 2nd the motion and it passed 3-0.

MAYOR

Mayor Jim Walker requested permission to place a banner on the court house lawn for the 4th of July celebration. Commissioner Faust made a motion to allow the banner to be placed on the lawn. Commissioner Francis 2nd the motion and it passed 3-0.

QEST

An invoice was received from Quest for maintenance agreement on the time clocks. The board did not feel we should pay the bill without having the time clocks in use.

PLANNING COMMISSION

Darrel Wooten, Planning & Zoning brought in the wind farm ordinance for the board to review. Mr. Wooten noted that having no experience with wind farm ordinances in Miami County, a combination of White & Benton counties were used as a guideline and then adjusted to specifically fit to Miami County. The Commissioners will review and if necessary make changes and resubmit to Mr. Wooten.

PAYROLL

Commissioner Francis made a motion to approve the claims. Commissioner Faust 2nd the motion and it passed 3-0.

MINUTES

Commissioner Francis made a motion to approve the minutes and Commissioner Faust 2nd the motion. Motion passed 3-0.

Commissioner Francis made a motion to recess until 1:30 and Commissioner Faust 2nd the motion. Motion passed 3-0.

BACK IN SESSION

AT & T

The board received a bill for \$195.00 for advertising for Miami County Offices and the Museum. Commissioner Francis made a motion to pay the invoice. Commissioner Faust 2nd the motion and it passed 3-0.

BUDGET REVIEWS

The board reviewed the Council's budget. There were increases in other services and charges, but not in salaries. The board questioned the submission of travel and meeting expenses and felt that the budget should be cut back to the 2010 levels.

The board reviewed the Coroner's budget. There was an increase in autopsies only. This has been an ongoing problem and last year an increase was submitted because of the number of autopsies being completed. The council cut that line and advised the coroner to come back for an additional appropriation if needed. The coroner's office and the Auditor have been monitoring the expenditures and feel that they will again face a shortfall. Commissioner Faust questioned the number of autopsies that are completed and the salary of the coroner. After some discussion the board felt that budget that was submitted was appropriate, which included the increase in the autopsy line.

The board reviewed the Auditor's budget with Chief Deputy Mary Milroy being the representative in the Auditor's absence. The Auditor submitted a budget with a 3% increase in salaries. Ms. Milroy stated that the Auditor is willing to reduce the part time line by \$750.00 to offer a pay adjustment for her deputies due to the increase in work and demands that are placed on her office when new legislation comes out. Commissioner Francis stated that he feels that if that kind of adjustment is made for one office it should be made for all. Ms. Milroy stated that the Auditor is ok with having a centralized office

supply and has no problems cutting that from her budget. The Auditor is also willing to cut \$250.00 from her meeting expense.

BOB SCHWARTZ

The board received a statement regarding a past due invoice from Bob Schwartz. Ms. Milroy will check on the invoice to see if it has been paid.

SHERIFF

Tim Hunter, Jail/Court House Security brought to the board's attention that there is an issue regarding the evidence room. Much of the evidence that originally stored was moved to the basement many years ago, unbeknownst to the courts. Since that time, boxes have been damaged due to mildew and moisture from water. There is also a concern with access to the evidence. Mr. Hunter stated that the only people who should have access to the evidence are the 3 courts. Anytime a court needs access they should be required to complete a sign-in/out sheet and be accompanied by another court representative. Commissioner Boyer suggested the use of the old jail and assigning a jail cell to each court. Mr. Hunter noted that the courts are not open to moving the files to the annex because of convenience. After some discussion about retention of evidence with the county attorney, the Commissioners feel this is the best option and makes the most sense.

Mr. Hunter also brought to the board's attention that there are pipes in the basement that are in bad shape. In addition, Mr. Hunter would like to see an evacuation plan made in the event of inclement weather. A couple of weeks ago there were bad storms and tornado warnings that were issued and he was trying to make plans in the event that the offices needed to be evacuated. There is an issue with the basement due to low ceilings, no emergency lighting, and the stairway door is normally locked during the day. At the time he suggested that all 1st and 2nd floors head to a restroom or hallway where there is no glass that could potentially blow and hurt someone. The 3rd floor was advised to go in the hallway to take cover. The board will look into getting an evacuation plan written and in the policy handbook.

COUNTY ATTORNEY

Mr. Roberts was following up on some outstanding items for the board.

1. Received the revised letter from Baker and Daniels for the Baldwin Project.
2. Received a letter from Umbaugh and Associates for Arbitrage Rebate Services. Mr. Roberts did not feel that this needs to be done and advised to hold on to the letter.
3. Advised board that not all contractors have been released from the jail project. The final releases are being held due to outstanding issues at the jail facility.
4. Will follow up on the inter-local agreement for MCEDA.

Commissioner Francis will follow-up on the agreement for the new copier machine used for the tax bills, form 11's, and solid waste bills. This will outline the charges and responsibilities of each office using the equipment.

Commissioner Faust stated that the VPN policy has not been resolved and at this time has been put on hold.

Commissioner Faust made a motion to adjourn and Commissioner Francis 2nd the motion. Motion passed 3-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSION

_____, **Chairman**
C. Craig Boyer

_____, **Vice Chairman**
H. Jon Faust

_____, **Member**
Joshua Francis

Attest: _____, **Chief Deputy Auditor**
Mary Milroy